



BSI Financial Services  
 314 S Franklin St. / Second Floor  
 PO Box 517  
 Titusville PA 16354  
 Toll Free: 1-800-327-7861  
 Fax: 814-217-1366  
 bsi.myloanweb.com

## WI Option Election Form

Loan Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Borrower's Full Name: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**Please complete the steps below:**

**Step 1. Review the WI Option Election Options and Requirements below, described in accordance with Wisconsin Statute §138.052(5m)(b).** If you have any questions, please contact our Customer Care Department at 1-800-327-7861 M-F 8:00am – 10:00pm EST and SAT 8:00am – 12:00pm EST.

**Step 2. Select your Option below:**

**Option 1**

- BSI Financial Services ("BSI") will send the borrower(s) ("You") a check by December 20th from the funds held in escrow for the payment of property taxes. The check will be made payable to you and the town, city, or village treasurer authorized to collect the tax.
- **Requirements:**
  - You will be responsible to submit the payment to the appropriate authority by the due date to avoid any additional costs or penalties.
  - You must pay the additional amount due if the check amount does not cover the total tax due.
  - Your loan must be current on December 17th.
  - By March 31st of each year, you must send a copy of the paid receipt to us at the address above or by emailing it to [customercare@bsifinancial.com](mailto:customercare@bsifinancial.com), ATTN: WI OPTION 1 TAX RECEIPT/ [loan#].
- **Failure to Comply:** If you fail to send a copy of the receipt to us by March 31st or the loan is not current on December 17th, you will lose the right to have the check sent directly to you for that year's tax payment. We will make the tax payment directly to the town, city, or village taxing authority as described below in Option 2.

**Option 2**

- BSI will pay the property taxes from your escrow account on your behalf by December 31st.

**Option 3**

- BSI will pay the property taxes when due from my escrow account.

**Step 3. Your signature indicates your acknowledgment of the above-stated requirements and your consent for BSI Financial Services ("BSI") to make annual payments in the manner selected. You may change your selected option in the future if you are current in your loan payments and return a new, fully completed form to BSI by November 1st specifying the new option from the three choices above.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Step 4. Submit this fully completed legible form by November 1st to:**

**Email:** [customercare@bsifinancial.com](mailto:customercare@bsifinancial.com)

**Mailing Address:**

BSI Financial Services  
 ATTN: WI TAX OPTION UPDATE  
 P.O. Box 517  
 Titusville, PA 16354

**Fax Toll Free:** 814-217-1366

**Overnight Address:**

BSI Financial Services  
 ATTN: WI TAX OPTION UPDATE  
 314 S Franklin St./Second Floor  
 Titusville, PA 16354